

## **The ARTS COUNCIL of Martin County**

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### **Conflict of Interest Policy**

Board members are to disclose in writing to the entire board if they, or any member of their immediate families, or any organization with which they are affiliated, presently transact business with the Arts Council/Arts Foundation or might reasonably be expected to do so in the future.

An affiliation with an organization will be considered to exist when a board member or a member of their immediate family is an officer, director, trustee, partner, employee or agent of the organization; or owns five percent of the voting stock or controlling interest in the organization; or has any other substantial interest or dealings with the organization.

Board members with such relationships will not be eligible to vote on matters directly pertaining to the business to be transacted with the identified person or organization or on issues that may result in any benefit inuring to the benefit of the identified person or organization. Minutes of appropriate meetings are to reflect that such disclosure was made, that such Board member abstained from voting, and that such Board member was not counted for the purpose of determining a quorum.

The foregoing requirements, however, are not to be construed to prevent a particular board member from briefly stating their position on the matter, nor from answering pertinent questions of other directors by reason of the fact that personal knowledge on the matter maybe of assistance to the other board members in reaching their decision.

Board members maintaining no such relationships will attest to that fact in writing and agree to notify the Board should their status change.